

# Young Artist Grant - 2023

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*Region 2 Arts Council*

## *INSTRUCTIONS*

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### 2023 Young Artist Grant Information

**Maximum Award: \$600**

**Deadline:** February 15, 2023 by 11:59 pm

**Recommendation Deadline:** March 1, 2023 by 5:00 pm

**Review Date:** March 14, 2023

**Earliest Start Date:** April 10, 2023

**Mandatory End Date:** April 10, 2024

The Young Artist Program provides 8th-12th grade students residing in the five counties of Region 2 the opportunity to study with a practicing professional artist, attend an arts workshop, take a class, or attend an arts camp in the state of Minnesota. Grant recipients are reimbursed up to \$600 for work with a mentor artist/instructor or for costs associated with attending an arts camp/class/workshop.



#### **Funding Source**

R2AC Young Artist Grants are made possible by the voters of Minnesota thanks to a legislative appropriation from the Arts and Cultural Heritage Fund (ACHF) which is part of the Clean Water, Land, and Legacy Amendment.

#### **This is a Reimbursement Program**

Student recipients are awarded funds through reimbursement and have one year within which to use the funds. Mentoring, lessons, arts experiences and related expenses will be paid by the student/family in advance. Over the course of 12 months, students/families may submit up to 4 receipts or invoices to Region 2 Arts Council to receive reimbursement for up to \$600 of their arts experience. Please contact the Region 2 Arts Council ( <mailto:staff@r2arts.org> **Email:** [staff@r2arts.org](mailto:staff@r2arts.org) **Voice:** 218-751-5447 or 1-800-275-5447 **Text:** 218-407-2507) to discuss options if this payment system would cause financial hardship for your family.

## Preparation

There are pieces needed for the grant application which may take a bit more time, such as samples of your artistic work, and a recommendation from a teacher or artist who has already worked with you. If you are applying to work with an artist mentor/instructor you will need samples of *their* artistic work, as well as a letter or email confirming that he/she will work with you.

## Collaboration

To complete this grant application you will need to collaborate with your parent(s)/legal guardian(s) because they need to sign this application too, you will need someone to provide a recommendation for you, and if you are working with an artist mentor/instructor you will need them to provide work samples and an agreement. Luckily, we have a tool for that. You can click on the blue Collaborate button in the upper right corner, type in that person's email address, under Permissions click Can Edit, and write a message about which section and what specifically (recommendation, images, signature) you need them to contribute to, and our grants portal will send them an email invitation!

## Online Application Instructions

- Items marked with an asterisk (\*) are ***required*** and must be answered by all applicants before submitting. To allow for flexibility some items NOT marked with an asterisk are still required. Work Samples, for example, require uploaded or linked content to be eligible for funding, even though these items are not marked with an asterisk. **Read all instructions carefully.**
- When uploading a file, make sure it is in one of the accepted formats listed (pdf, jpg, xlsx) and that it does not exceed the file size (1 MB) specified. If you need assistance reducing file size or converting your files to a different format, please contact [staff@r2arts.org](mailto:staff@r2arts.org). We have software you might not have access to like Adobe Photoshop and Adobe Acrobat Pro and we are happy to help.
- You may save and return to your application as many times as you like before the deadline. The system automatically saves your work every few seconds, but this can be disrupted by an unstable internet connection. It helps to create a document with all your answers on it to transfer to and from your application. Also, the system will log you out due to inactivity. If this happens simply log back in and your answers should be waiting for you.
- Do not press "SUBMIT APPLICATION" unless you are sure your application is complete. (If you submit your application in error, please contact R2AC staff. We can revert your application status to draft so you can access it and make changes before the deadline if

needed.)

- The grant application has a hard deadline of 11:59 pm. All submissions are locked as of 11:59 pm on the deadline date. The system does not provide a warning that the deadline cut-off is coming, so please watch the clock if you are down to the last few minutes. We suggest submitting by 11:30 pm to allow for any technology glitches. You will receive an automated email to confirm your application was submitted successfully.
- Once your application is submitted, **NO CHANGES OR CORRECTIONS WILL BE ALLOWED.** Please see our Grant Submission Policy.

We suggest that you also click on all links to policies and guidelines to get more clarification on what is expected in your grant application. To help you more easily navigate to the section of the application you need to work on, we also suggest clicking on the gray arrows at the beginning of each section heading to collapse or expand that section.

If you have any questions or problems in filling out the online application, please feel free to contact R2AC staff. Helping applicants is part of the services we provide. **Email:** [staff@r2arts.org](mailto:staff@r2arts.org) **Voice:** 218-751-5447 or 1-800-275-5447 **Text:** 218-407-2507

If you would like to discuss your grant or project ideas please contact our office in Bemidji for an appointment. Due to the pandemic, in-person appointments are best scheduled in advance. Our office, located within the Watermark Art Center in Bemidji, is currently open Monday-Friday from 10 am to 5 pm. We will expect you to follow our masking and social distancing protocols to keep each other safe. We also are happy to schedule Zoom conferencing with you, your parent(s)/legal guardian(s), and/or your artist mentor/instructor.

To request a thorough review of your application prior to submission, contact staff and we will provide feedback as time allows. The earlier you contact us before the deadline, the more help we can provide. Please review our Grant Writing Support Policy. **Note:** *A review of your application does not guarantee that the request will be funded.*

### **Project Name\***

Please provide a very brief title or name for your proposed project. The name you choose for your project will appear at the top of your application and also in your dashboard when you login to refer to this application.

*Please be aware that R2AC staff will be adding an R2AC Grant Number (e.g. YA-2023-01) at the beginning of your project name after you have submitted your grant to help us better refer to and search for your grant application in our database.*

*Character Limit: 100*

## Project Description\*

In a sentence briefly describe your proposed project. (Example: Funds will assist *Your Name* to *description of proposed activity*.)

*Character Limit: 250*

## ELIGIBILITY CERTIFICATION

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**Please read the statements below carefully.** They will help you figure out if your project is eligible for funding. Each statement should be "True" for you, and your project, to be eligible. If any of the statements below are false, you or your project are probably ineligible for funding from this grant. Please email (staff@r2arts.org) or call (**Voice:** 218-751-5447 or 1-800-275-5447 **Text:** 218-407-2507) the R2AC office to discuss eligibility questions if you are unsure if you are eligible.

**Important:** Typing your name as an electronic signature verifies that you are in compliance with all eligibility criteria and holds you legally responsible for any false or fraudulent information contained in your application.

## Citizenship & Residency Requirements\*

I am a U.S. citizen or I have obtained permanent resident status in the U.S. and I have lived in one of the following Minnesota counties: Beltrami, Clearwater, Hubbard, Lake of the Woods, or Mahnomen for at least 1 year prior to submitting this application.

### Choices

True  
False

## Address Confirmation\*

I have a physical address located in one of the following Minnesota counties: Beltrami, Clearwater, Hubbard, Lake of the Woods or Mahnomen and will retain that address and remain a resident there throughout the grant period. (**Note:** Individuals that relocate outside of our service area during the grant period will be asked to return all grant funds received.)

### Choices

True  
False

## Relocation\*

I do not intend to use Young Artist Grant funds to relocate my legal address outside the geographic boundaries of Beltrami, Clearwater, Hubbard, Lake of the Woods or Mahnomen Counties or outside the state of Minnesota.

### Choices

True  
False

**Grade Level\***

I am currently an 8th-12th grade student attending either a public/charter/private school, enrolled in a PSEO program, or home-schooled.

**Choices**

True  
False

**Arts Focus\***

I have a strong interest and a history of engagement in the arts, and I am either self-trained or formally trained in my chosen arts discipline.

**Choices**

True  
False

**Proposed Arts Experience\***

My proposed arts experience is in Music, Literary Arts, Visual Arts, Artisan Craft, Film/Media Arts, or Performing Arts.

**Choices**

True  
False

**Proposed Activity to occur within the State of Minnesota\***

My proposed arts experience will occur within the state of Minnesota.

**Choices**

True  
False

**Past Young Artist Grant Awards\***

I am not a two-time recipient of a Region 2 Arts Council Young Artist Grant.

**Choices**

True  
False

**Unfinished Projects\***

My proposed Young Artist grant activity is not the same as a previously Young Artist grant-funded activity, which has either not been completed or for which the final report deadline is being extended.

**Choices**

True  
False

**Requests for Funding After the Fact\***

This request is not intended to cover funding deficiencies in an arts experience that has already been completed or to cover purchases, lessons, or arts experiences that have occurred prior to the earliest start date indicated on this grant application.

**Choices**

True  
False

**Already Funded by R2AC\***

I am not currently receiving funding from a different R2AC grant award, or seeking to use funding from more than one R2AC grant for the proposed lessons or arts experience.

**Choices**

True  
False

**Family Member Conflict of Interest\***

My parent/guardian or a member of my immediate family is not a current member of the Anishinaabe Arts Initiative Council, the R2AC board, or staff. (*Immediate family is defined as: spouse, domestic partner, parent, child, child's spouse, brother, brother's spouse, sister, or sister's spouse*)

**Choices**

True  
False

**Arts Activity Conflict of Interest\***

I am not the immediate family member of my selected arts mentor/instructor or an immediate family member of an individual who will financially benefit from my participation or attendance at an arts camp, class or workshop.

**Choices**

True  
False

**Past contractual Agreement with R2AC\***

I am not in violation of any past contractual agreement with R2AC, such as an overdue final report from a previous Young Artist grant.

**Choices**

True  
False

**Terminated Grant Contracts/Agreements\***

I have not failed to return grant funds to R2AC after having any R2AC grant contracts/agreements terminated or funding revoked.

**Choices**

True  
False

### Objectionable Content\*

My proposed arts experience or any performance or show that is related to the proposed arts experience is not one that will promote use of illegal substances, violence and/or racism or contain content that is pornographic. (*Please note it is at the board's discretion to deem an activity objectionable*)

#### Choices

True  
False

### Proselytizing\*

My proposed arts experience or any performance or show related to the proposed arts experience is not intended to proselytize a belief and will not involve the religious socialization of audience members, myself, or other participants.

#### Choices

True  
False

### Attempt to Influence State or Federal Legislation or Appropriation\*

I will not attempt to influence any state or federal legislation or appropriation through activity related to my proposed arts experience.

#### Choices

True  
False

### Fundraising\*

I will not attempt to raise funds for any organization, charity, or cause through activity related to my proposed arts experience.

#### Choices

True  
False

### Academic Credit\*

The proposed arts activity is not seeking funding for classes, workshops or projects resulting in academic credit or tuition for academic coursework.

#### Choices

True  
False

### Starting before grant review or start date\*

The proposed arts experience will not be started prior to the grant review. The earliest possible start date for granted activity is April 10, 2023.

**Choices**

True  
False

**Mandatory Completion Date\***

The proposed arts experience will be completed by April 10, 2024.

**Choices**

True  
False

Type in your name as an electronic signature. Your Parent/Guardian also needs to type in their signature. Note that both your typed names constitute legal signatures and signify that you and your parent/guardian are in agreement with the following statement:

"We certify that we are in compliance with all the eligibility criteria stated above and understand that we are responsible for complying with all applicable federal, state, and local laws, rules, regulations, and ordinances in relation to the use of Young Artist Grant funds. All information provided in this application is, to the best of our knowledge, true and factual and we have not plagiarized another artist's work or otherwise knowingly misrepresented ourselves in any way within this application, as described in the R2AC Plagiarism Policy."

**Signature\***

*Character Limit: 250*

**Signature of Parent/Guardian\***

*Character Limit: 100*

**Parent(s)/Guardian Name(s)\***

*Character Limit: 250*

**Parent/Guardian Email Address\***

*Character Limit: 250*

**Second Parent/Guardian Email (optional)**

*Character Limit: 250*

**Parent/Guardian Phone Number\***

*Character Limit: 250*

**Second Parent/Guardian Phone Number (optional)**

*Character Limit: 250*

**Primary Parent/Guardian Address\***

*Character Limit: 500*



## *STUDENT WORK SAMPLES*

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### **Samples of Student's Artistic Work**

In support of your proposal, you must provide samples of your artistic work. Work done within the last two years is preferred. The samples you provide must be your own original art. The work cannot be copied from a published source or from work created by other artists, unless you have purposely and creatively modified or reinterpreted their work using your own vision or style. If another artist's work served as a source for an original student work, or you are singing/performing a copyrighted piece of music/theater, the originating artist (songwriter/composer/visual artist/author/playwright/choreographer) must be credited in the description.

- If you are applying for a visual arts experience, upload 5 art samples (.jpg)
- If you are applying for a literary arts experience, upload 5 pages of writing (.pdf)
- If you are applying for a performing arts experience (music, dance, theater, etc.), provide a link to at least one performing art sample. You may provide up to three links to video or audio work samples 2-4 minutes long via YouTube, Vimeo, SoundCloud, or DropBox or other file sharing service. All links must be able to be viewed without use of a subscription, special software, apps, or plug-ins.

***Please Note:*** Excess work samples (more than 5) will be removed before forwarding the application to the review panel. Providing no work samples will make your application ineligible. Please read our Work Sample Submission Policy for full details and contact R2AC staff with any questions.

### **LINKED WORK SAMPLES:**

You can use these link boxes to provide music and video samples that require more bandwidth than our grant software can provide. You can also use them to share visual art samples via DropBox if you find our file size requirements too small for your purposes. ***Remember to include a description for each link in "Descriptions of Linked Work Samples" section below.***

#### **Link 1**

*Character Limit: 2000*

#### **Link 2**

*Character Limit: 2000*

#### **Link 3**

*Character Limit: 2000*

## Descriptions of Linked Work Samples

You must provide a description of each link in the text box provided.

### Include:

- Title of the work
- Name of the artist/author/performer/director/composer
- Dates of completion, performance or recording
- List of performers and their instruments or roles (e.g. Robin Miller as Mercutio or Emery Jones on Trombone)
- If the link is to a music or video file over 4 minutes, please indicate which 2-4 minutes you would like the panel to review to best showcase your work.

*Character Limit: 2000*

### UPLOADED WORK SAMPLES:

Please upload visual (.jpg) or literary (.pdf) samples below. If you are having trouble re-sizing your jpgs or pdfs to fit the 1MB size requirements, please contact the Grants Manager at least a week before the submission deadline for help. You may also want to link to larger images via Dropbox using the Links section above. ***Remember to upload a separate document that lists descriptions of each work sample you have uploaded under "Descriptions of Uploaded Work Samples" section below.***

### Sample 1

*File Size Limit: 1 MB*

### Sample 2

*File Size Limit: 1 MB*

### Sample 3

*File Size Limit: 1 MB*

### Sample 4

*File Size Limit: 1 MB*

### Sample 5

*File Size Limit: 1 MB*

## Descriptions of Uploaded Work Samples

You must provide a description of each uploaded sample in the text box provided.

### Include:

- Title of each work
- Date of completion

- Dimensions or approximate size
- Medium or materials used to create the piece
- Names of any collaborators and their role in the work
- For writing samples include a brief synopsis if included pages are from a longer work
- For photos of artistic activity, please explain the activity pictured and your role in the activity

*Character Limit: 2000*

## **CREATIVE EXCELLENCE**

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### **Art Form\***

What strengths do you currently possess in this art form? Be honest and specific. (Limit of 1,000 characters)

*Character Limit: 1000*

## **MOTIVATION & COMMITMENT TO ARTISTIC GROWTH**

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### **Engagement\***

In what ways do you engage in this art form on your own? Please include a discussion of the amount of time and ways you commit on a daily and weekly basis to your art form. (Limit of 1,000 characters)

*Character Limit: 1000*

### **Outcomes\***

What are three specific outcomes you wish to achieve during your arts experience?

*Outcomes are specific goals showing your change or improvement in areas like knowledge, skill, or technique. Example: I wish to gain skill in ..., increase my knowledge of..., improve my ability to ... (Limit of 500 characters)*

*Character Limit: 500*

### **RECOMMENDATION FORM:**

Download a recommendation form and give it to someone who knows you and your creative capabilities well, but who is not an immediate family member or your future mentor/instructor. A recommendation might come from a local artist, author, theater director, current Art, Music, English, or Dance instructor or teacher. The recommendation form will provide Region 2 Arts Council with information about your motivation, commitment, creativity, and readiness for this program.

Recommendations can be sent directly to Region 2 Arts Council (R2AC) by the person

recommending you to either [staff@r2arts.org](mailto:staff@r2arts.org) or to Region 2 Arts Council, P.O. Box 693, Bemidji, MN, 56619. Recommendations can also be given directly to you in a sealed envelope that you will be responsible for delivering to our office. ***This form must be delivered to the R2AC office by 5:00 pm on Wednesday, March 1, 2023.***

***Remember*** - you can also click on the blue Collaborate button in the upper right corner, type in the email address of the person providing your recommendation, under Permissions click Can Edit, and write a message about contributing to the Motivation & Commitment to Artistic Growth Section of your Young Artist Grant application by downloading the recommendation form (or you can download it yourself and email it to them directly), filling it out and then logging in and uploading it directly to your application. Our grants portal will send them an email invitation with your message! If your recommender will upload the recommendation form themselves ***they must do so before the February 15, 2023 deadline!*** (If they miss the deadline they will have until March 1, 2023 to submit via email, postal mail or hand-delivery to our office inside the Watermark Art Center in Bemidji.)

## Recommendation Form Upload

*File Size Limit: 1 MB*

### Contact Information for Your Recommendation:\*

In the text box below please provide the name, email address, and phone number of the person providing your recommendation form. (Limit of 1,000 characters)

*Character Limit: 1000*

## PLANNING

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**You must answer "Yes" to at least one of the two questions below:**

### Planning to work one-on-one with an artist mentor/instructor?\*

*(Answering "Yes" to this question will open a section of the application form asking for your artist mentor/instructor's name, email, phone, and a letter expressing interest in working with you, as well as asking for work samples from your artist mentor/instructor.)*

#### Choices

Yes

No

### Planning to attend an arts camp, class, or workshop?\*

*(Answering "Yes" to this question will open a section of the application form asking for the name, location, dates, and details about the arts camp/class/workshop you want to attend.)*

#### Choices

Yes

No

### **Describe the activity the grant will fund**

Please share any information that will help the review panel understand your plans for your proposed arts experience, especially any specifics on how you intend to use your funding such as travel, materials, scholarships you have received for the program you wish to attend, etc.

If you are applying to fund lessons or a one-on-one mentoring experience, please explain why you have chosen to work with this artist/musician/author/instructor and what is it about their technique/style/genre/artistic focus that fits in with your artistic goals.

If you are applying to fund an arts camp/class/workshop in the state of Minnesota (or that even if presented online, originates in the state of Minnesota) please explain why you have chosen this particular arts learning experience with this particular organization and what is it about this arts experience that furthers your artistic goals.

You may provide a written grant activity plan in the text box below *OR* you may provide a link to a video/audio grant activity plan of 3-5 minutes in length. Choose only **ONE**. **If both a written and video/audio project plan are provided, the video/audio link will be deleted.**

### **Written Grant Activity Plan**

*Character Limit: 3500*

### **OR Video/Audio Grant Activity Plan**

You may provide a link to a 3-5 minute video or audio file via YouTube, Vimeo, DropBox, or any other file sharing site. We expect to hear, or see and hear, you describe your activity - lessons, camp, workshops, etc. - and your goals. If you choose this option you **MUST** leave the link up/active for a least one month after the review date listed at the beginning of the application. Contact staff if you need help getting your audio/video proposal online. **Links to work samples, promotional videos, or other news/social media coverage are not allowed.**

*Character Limit: 2000*

### **How will you spend your funds if awarded?**

As part of the maximum \$600 grant award, you may ask for reimbursement up to \$100 for travel expenses, including mileage at \$0.56/mile, lodging, and/or meals, and you may ask for reimbursement up to \$50 for arts materials such as reeds, sheet music, paints, brushes, etc. These expenses will be part of the \$600 grant award, leaving less to pay for work with an artist mentor/instructor or for registration in a camp/class/workshop.

### **Amount Requested for Lessons/Mentorship/Camp/Class/Workshop (may not exceed \$600)\***

If your Arts Lessons/Mentorship/Camp/Class/Workshop costs over the maximum \$600 award, please let us know how much of your Arts Lessons/Mentorship/Camp/Class/Workshop will be

covered by our grant. If your Arts Lessons/Mentorship/Camp/Class/Workshop costs less than the maximum \$600 award that is fine. Only ask for what you need.

*Character Limit: 20*

### **Amount Requested for Travel - if any - (may not exceed \$100):\***

*(Please note, this amount can be \$0 if you are not requesting funding for travel expenses)*

*Character Limit: 20*

### **Amount Requested for Materials and Supplies - if any - (may not exceed \$50):\***

*(Please note, this amount can be \$0 if you are not requesting funding for materials and supplies)*

*Character Limit: 20*

### **Total Amount Requested for Young Artist Grant (may not exceed \$600)\***

Please add the Amount Requested fields above.

*Character Limit: 20*

### **Total Cost of the Arts Experience\***

We offer up to \$600 towards your Arts Experience, but we want to know the total cost. This cost may be greater than, less than, or equal to \$600.

*Character Limit: 20*

### **If the Arts Experience costs more than the \$600 maximum award:\***

I understand that my parent(s)/guardian and myself are responsible for all costs not covered by the grant award.

#### **Choices**

Yes

No

### **Partial Funding\***

If I receive partial funding of my grant request I would like R2AC to do one of the following:

#### **Choices**

Do not contact me. Please give my partial award to the next applicant in line to be funded.

Please contact me and allow me to decide whether the partial award can fund my arts experience.

I will accept a partial award no matter how small. Send me the revised budget form immediately.

### **Alternate Plan\***

We understand that plans sometimes fall through. Sometimes you don't pass the audition/jury process to get into the arts camp of your choice, or your chosen Mentor Artist/Instructor can move out of the area, and schedules can conflict or get overbooked. Please describe your alternative plan for your funded arts learning activity below in detail - who, what, when, where - and tell us why this plan is a good alternative for you.

*Character Limit: 1000*

## ***ARTS CAMP/CLASS/WORKSHOP INFORMATION***

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**Name of the Arts Camp/Class/Workshop you will be attending:\***

*Character Limit: 250*

**Location of the Arts Camp/Class/Workshop\***

**(Note:** We cannot fund Arts Experiences that happen outside of the state of Minnesota or that are presented online from entities that exist outside the state.)

*Character Limit: 250*

**What are the dates of your Arts Camp/Class/Workshop?\***

*Character Limit: 250*

**Link to the website of the Arts Camp/Class/Workshop:**

*Character Limit: 2000*

**Or upload a scan or photo of a brochure or poster promoting the Art Camp/Class/Workshop**

*File Size Limit: 1 MB*

## ***ARTIST MENTOR/INSTRUCTOR INFORMATION AND WORK SAMPLES***

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**Remember** - you can click on the blue Collaborate button in the upper right corner, type in your instructor or mentor's email address, under Permissions click Can Edit, and write a message about contributing work samples and an agreement to work with you, and our grants portal will send them an email invitation to work on this section themselves!

**Name of the Artist Mentor/Instructor you wish to study with:\***

*Character Limit: 250*

**Artist Mentor's/Instructor's Email Address:\***

*Character Limit: 250*

**Artist Mentor's/Instructor's Phone Number:\***

*Character Limit: 250*

Upload a copy of an email or letter (jpg or pdf) confirming your plans to work together with one-on-one lessons, mentoring or other instruction from the artist mentor or instructor you listed above.\*

*File Size Limit: 1 MB*

### How many lessons/sessions will be covered by the grant award?\*

*Character Limit: 10*

***You must provide work samples for the artist/instructor you plan to get one-on-one lessons, mentoring or other instruction from.*** You can link to their website, or link to a shared video/music file via YouTube, Vimeo, SoundCloud or DropBox OR you can upload samples of their visual (jpg) or literary work (pdf) below.

#### LINKS:

You can use these link boxes to provide music and video samples from your instructor or mentor artist. You can also use them to share visual art samples from your instructor/mentor via DropBox if you find our file upload size too small. ***Remember to include a description for each link in "Descriptions of Supporting Links" section below.***

#### Supporting Link 1

*Character Limit: 2000*

#### Supporting Link 2

*Character Limit: 2000*

#### Supporting Link 3

*Character Limit: 2000*

### Descriptions of Supporting Links

You (or your instructor/mentor) must provide a description of each link in the text box provided.

#### Include:

- Title of the work
- Name of the artist/author/performer/director/composer
- Dates of completion, performance or recording
- List of performers and their instruments or roles (e.g. Robin Miller as Mercutio or Emery Jones on Trombone)
- If the link is to a music or video file over 4 minutes, please indicate which 2-4 minutes you would like the panel to review to best showcase your work.

*Character Limit: 2000*



**UPLOADS:**

Please upload your instructor/mentor's visual (.jpg) or literary (.pdf) work samples below. If you are having trouble re-sizing your jpgs or pdfs to fit the 1MB size requirements, please contact the Grants Manager at least a week before the submission deadline for help. ***Remember to upload a separate document that lists descriptions of each work sample you have uploaded under "Descriptions of Supporting Uploads" section below.***

**Supporting Upload 1**

*File Size Limit: 1 MB*

**Supporting Upload 2**

*File Size Limit: 1 MB*

**Supporting Upload 3**

*File Size Limit: 1 MB*

**Supporting Upload 4**

*File Size Limit: 1 MB*

**Supporting Upload 5**

*File Size Limit: 1 MB*

**Descriptions of Supporting Uploads**

You must ask your instructor/mentor artist to provide a description for each uploaded image in a work sample description page (.pdf), which you can upload below. Ask them to provide the following details.

- Title of each work
- Date of completion
- Dimensions or approximate size
- Medium or materials used to create the piece
- Names of any collaborators and their role in the work
- For commissioned work include information on who the work was commissioned for and/or the purpose of the piece, such as an illustration or promotion
- For writing samples include a brief synopsis if included pages are from a longer work
- For photos of artistic activity, please explain the activity pictured and their role in the activity

*File Size Limit: 1 MB*

## *DATA COLLECTION*

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### **RAC Grant Data Collection\***

The following set of questions are used to gather information about grant applicants. The data is maintained by the Minnesota State Arts Board in cooperation with the Minnesota Regional Arts Councils (RACs), and may be distributed to others in accordance with the Minnesota Data Practices Act. Demographic information is not shared with the review panel. Therefore, if there is information in this data section that you feel is relevant to the evaluators for your application, find a way to include that information within your written responses to questions in the application. Please see our Data Privacy Policy. Complete information is necessary to ensure the reliability of our data.

#### **Choices**

I understand

### **Age\***

#### **Choices**

I am 18 years of age.

I am a minor, under the age of 18.

### **County\***

Choose the county in which you reside with your parent(s)/guardian. If you reside in more than one county due to custody agreements, choose the county you reside in the most often.

#### **Choices**

Clearwater

Beltrami

Hubbard

Lake of the Woods

Mahnomen

### **Race/Ethnicity (optional)**

Please select up to two options regarding your racial/ethnic characteristics. This information is not made public and is not shared with the review panel.

#### **Choices**

American Indian/Alaska Native

Asian

Native Hawaiian/Pacific Islander

Black/African American

Hispanic/Latino

Middle Eastern/North African

White

Other

If you chose "Other" and would like to provide a short description, type it below:

*Character Limit: 100*

## Gender (optional)

### Choices

- Female
- Male
- Transgender
- Gender Non-conforming/Non-Binary/Gender Queer

## Orientation (optional)

### Choices

- Lesbian/Gay/Bisexual/Queer
- Heterosexual
- Decline to state

## Possible Barriers to Artistic Development

Do you perceive any of the following as obstacles to your artistic practice or development?  
Select all that apply.

### Choices

- Geographic location
- Economic status
- Age
- Ability/Disability
- Race
- Culture
- Religion
- Sexual Orientation
- Gender
- Transgender
- None

## Additional Information

*Character Limit: 500*

**Below are questions answered by the Grants Manager:**

## Special Characteristics (optional)

Select any combination that applies to you.

### Choices

- Disability
- Veteran

## Status

Select a legal status from the drop down menu that best describes you, if applying as an individual, or your organization, if you are applying on behalf of an organization.

### Choices

- 01 - Individual
- 02 - Organization - Nonprofit
- 03 - Organization - Profit
- 04 - Government - Federal
- 05 - Government - State
- 06 - Government - Regional
- 07 - Government - County
- 08 - Government - Municipal
- 09 - Government - Tribal
- 99 - None of the Above

## Institution

Select a category from the drop down menu that best describes you, if applying as an individual artist, or your organization, if you are applying on behalf of an organization.

### Choices

- 01 - Individual - Artist
- 02 - Individual - Non-artist
- 03 - Performing Group
- 04 - Performing Group - College/University
- 05 - Performing Group - Community
- 06 - Performing Group for Youth
- 07 - Performance Facility
- 08 - Museum - Art
- 09 - Museum - Other
- 10 - Gallery/Exhibition Space
- 11 - Cinema
- 12 - Independent Press
- 13 - Literary Magazine
- 14 - Fair/Festival
- 15 - Arts Center
- 16 - Arts Council/Agency
- 17 - Arts Service Organization
- 18 - Union/Professional Association
- 19 - School District
- 20 - School - Parent/Teacher Association
- 21 - School - Elementary
- 22 - School - Middle
- 23 - School - Secondary
- 24 - School - Vocational/Technical
- 25 - School - Other
- 25A - School - Preschool
- 25B - School - Community Education
- 25C - School - Homeschoolers
- 26 - College/University
- 27 - Library
- 28 - Historical Society/Commission
- 29 - Humanities Council/Agency
- 30 - Foundation

- 31 - Corporation/Business
- 32 - Community Service Organization
- 33 - Correctional Institution
- 34 - Health Care Facility
- 35 - Religious Organization
- 36 - Senior Center
- 37 - Parks & Recreation
- 38 - Government - Executive
- 39 - Government - Judicial
- 40 - Government - Legislative (House)
- 41 - Government - Legislative (Senate)
- 42 - Media - Periodical
- 43 - Media - Daily Newspaper
- 44 - Media - Weekly Newspaper
- 45 - Media - Radio
- 46 - Media - Television
- 47 - Cultural Series Organization
- 48 - School of the Arts
- 49 - Arts Camp/Institute
- 50 - Social Service Organization
- 51 - Child Care Provider
- 99 - None of the Above

## Discipline

Select a discipline from the drop down menu that best describes your art form, if applying as an individual, or the kind of art/arts your organization works with, if you are applying on behalf of an organization.

## Choices

- 01 - Dance
- 01A - Dance - Ballet
- 01B - Dance - Ethnic/Jazz
- 01C - Dance - Modern
- 02 - Music
- 02A - Music - Band
- 02B - Music - Chamber
- 02C - Music - Choral
- 02D - Music - Electronic/Experimental
- 02E - Music - Ethnic
- 02F - Music - Jazz
- 02G - Music - Popular
- 02H - Music - Solo/Recital
- 02I - Music - Orchestral
- 03 - Opera/Musical Theater
- 03A - Opera
- 03B - Opera - Musical Theater
- 04 - Theater
- 04A - Theater - General
- 04B - Theater - Mime

- 04C - Theater - Puppetry
- 04D - Theater for young audiences
- 04E - Theater - Storytelling
- 05 - Visual Arts
  - 05A - Visual Arts - Experimental
  - 05B - Visual Arts - Graphics
  - 05D - Visual Arts - Painting
  - 05F - Visual Arts - Sculpture
- 06 - Design Arts
  - 06A - Design Arts - Architecture
  - 06B - Design Arts - Fashion
  - 06C - Design Arts - Graphic
  - 06D - Design Arts - Industrial
  - 06E - Design Arts - Interior
  - 06F - Design Arts - Landscape Architecture
  - 06G - Design Arts - Urban/Metro
- 07 - Crafts
  - 07A - Crafts - Clay
  - 07B - Crafts - Fiber
  - 07C - Crafts - Glass
  - 07D - Crafts - Leather
  - 07E - Crafts - Metal
  - 07F - Crafts - Paper
  - 07G - Crafts - Plastic
  - 07H - Crafts - Wood
  - 07I - Crafts - Mixed Media
- 08 - Photography
- 09 - Media Arts
  - 09A - Media Arts - Film
  - 09B - Media Arts - Audio
  - 09C - Media Arts - Video
  - 09D - Media Arts - Tech/Experimental
  - 09E - Media Arts - Screen/Scriptwriting
- 10 - Literature
  - 10A - Literature - Fiction
  - 10B - Literature - Nonfiction
- 10C - Theater - Playwriting
- 10D - Literature - Poetry
- 11 - Interdisciplinary
- 12 - Folk/Traditional Arts
  - 12A - Folk/Traditional Dance
  - 12B - Folk/Traditional Music
  - 12C - Folk/Traditional Crafts/Visual Art
  - 12D - Folk/Traditional Storytelling
- 13 - Humanities
- 14 - Multidisciplinary
- 15 - Non-arts/Non-humanities

## Project Discipline

Select a discipline from the drop down menu that best describes the art you are creating for this project, if applying as an individual, or the kind of art that will be created, performed, taught, or showcased as part of this project, if you are applying on behalf of an organization.

### Choices

- 01 - Dance
  - 01A - Dance - Ballet
  - 01B - Dance - Ethnic/Jazz
  - 01C - Dance - Modern
- 02 - Music
  - 02A - Music - Band
  - 02B - Music - Chamber
  - 02C - Music - Choral
  - 02D - Music - Electronic/Experimental
  - 02E - Music - Ethnic
  - 02F - Music - Jazz
  - 02G - Music - Popular
  - 02H - Music - Solo/Recital
  - 02I - Music - Orchestral
- 03 - Opera/Musical Theater
  - 03A - Opera
  - 03B - Opera - Musical Theater
- 04 - Theater
  - 04A - Theater - General
  - 04B - Theater - Mime
  - 04C - Theater - Puppetry
  - 04D - Theater for young audiences
  - 04E - Theater - Storytelling
- 05 - Visual Arts
  - 05A - Visual Arts - Experimental
  - 05B - Visual Arts - Graphics
  - 05D - Visual Arts - Painting
  - 05F - Visual Arts - Sculpture
- 06 - Design Arts
  - 06A - Design Arts - Architecture
  - 06B - Design Arts - Fashion
  - 06C - Design Arts - Graphic
  - 06D - Design Arts - Industrial
  - 06E - Design Arts - Interior
  - 06F - Design Arts - Landscape Architecture
  - 06G - Design Arts - Urban/Metro
- 07 - Crafts
  - 07A - Crafts - Clay
  - 07B - Crafts - Fiber
  - 07C - Crafts - Glass
  - 07D - Crafts - Leather
  - 07E - Crafts - Metal
  - 07F - Crafts - Paper

07G - Crafts - Plastic  
07H - Crafts - Wood  
07I - Crafts - Mixed Media  
08 - Photography  
09 - Media Arts  
09A - Media Arts - Film  
09B - Media Arts - Audio  
09C - Media Arts - Video  
09D - Media Arts - Tech/Experimental  
09E - Media Arts - Screen/Scriptwriting  
10 - Literature  
10A - Literature - Fiction  
10B - Literature - Nonfiction  
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10D - Literature - Poetry  
11 - Interdisciplinary  
12 - Folk/Traditional Arts  
12A - Folk/Traditional Dance  
12B - Folk/Traditional Music  
12C - Folk/Traditional Crafts/Visual Art  
12D - Folk/Traditional Storytelling  
13 - Humanities  
14 - Multidisciplinary  
15 - Non-arts/Non-humanities

### **Adult Artists Participating**

Estimate the number of adult artists (19 years of age and older) expected to be directly involved in providing art or artistic services for these grant activities.

*Character Limit: 10*

### **Adult Audience Benefiting**

Estimate the number of adults (19 years of age and older) who will directly engage with the arts through this project, whether attending an arts event, participating in arts learning, or participating in other types of activities in which people will be directly involved with artists or the arts. (Please exclude repeat attendees, employees, paid performers, artists participating, children/youth, and those reached through TV/Radio/Internet or other media).

*Character Limit: 10*

### **Children/Youth Benefiting**

Estimate the number of children/youth (0-18 years of age) who will directly engage with the arts through this project, whether attending an arts event, participating in arts learning, or participating in other types of activities in which people will be directly involved with artists or the arts. (Please exclude repeat attendees, paid performers, and those reached through TV/Radio/Internet or other media).

*Character Limit: 10*